**City of Sodaville**

Regular Session Minutes

February 17, 2022

7:00 PM – City Hall

**Call to Order**

Mayor Roger Perry called a Regular Session Meeting of the City of Sodaville City Council to order at 7:00 p.m. at City Hall, 30723 Sodaville Rd., in the City of Sodaville, County of Linn and State of Oregon.

**Pledge of Allegiance**

Mayor Roger Perry led the flag salute.

**Roll Call**

Present for the meeting were Mayor Pro Tem Roger Perry, Councilor Jeff Hensley, Council President Ray Jackman, Councilor Adina Olivares and JD Burns, Public Works Director.

**Visitors**

Alex McHaddad and his Associate ‘Ruth’.

Suzie Hibbert and Peggy Bishop, Sodaville Citizens were in attendance.

**Bills**

Councilor Ray Jackman moved to approve the January 2022 Bills. Councilor Jeff Hensley seconded the motion. Motion carried 4:0

Yes-Mayor Pro Tem Roger Perry

Yes-Councilor Jeff Hensley

Yes-Councilor Ray Jackman

Yes-Councilor Adina Olivares

**Minutes**

Councilor Ray Jackman moved to approve the November 18, 2021 Regular Session Minutes. Councilor Jeff Hensley seconded the motion. Motion carried 4:0

Yes-Mayor Pro Tem Roger Perry

Yes-Ray Jackman

Yes-Councilor Jeff Hensley

Yes-Councilor Adina Olivares

Minutes from the December 15, 2021 meeting are not available at this time/we are working on them.

**Public Comment**

Suzie Hibbert, inquired about two addresses properties that appear to have extended stay of RV’s with people apparently living in them. At Property address, 38234 Pine Street, she noted there were 3 trailers with “people living there”. She also noted another address (across the street from City Hall) that had a trailer with a couple living in it. No info was available at this time about the Pine Street address. It was unknown if a ‘Permit for RV’ had been requested for this address. Public Works Director noted that the other location, had previously had a Permit for their RV as they are building a home at this site. Currently they are experiencing issues delaying the construction of their home (related to power, the manufacture of the home, etc.). Ms. Hibbert asked the City to review ORS and the City Charter regarding the appropriateness of these RV’s.

**City Administrator’s Report**-**If Available**

City Finances>reports generated by our Accountant were read by Mayor Perry. At this time the typical city reports are not available, but a Profit & Loss statement was available and it was confirmed that there remains a balance of $500 in Petty Cash.

City Update>Mayor Perry and Councilor Olivares continue to support the city in the Day-to-Day operations as we work towards the hiring of a City Recorder.

**Public Works Report**

Water Update>Wells doing well, no trucking water at this time.

Street Update>Citizen noted there was a water spring on Vine street, with water running down the center of Vine St. This was redirected into the county ditch.

Park Update>Thanks to Mayor Perry, for his recent assistance in cleaning up the Park

PWD JD Burns reminded the Council about his upcoming Annual Evaluation being due next month. He has noted a desire for a wage increase. JD Burns sought clarification as to when he needs City/Council approval to purchase ‘rock/gravel’. It was confirmed that he should discuss with Mayor prior to these purchases.

**Old Business**

City Recorder, background check completed. Introduce new City Recorder, Alex McHaddad. Will start on 3/1/22.

-Confirmed ‘De-Obligation of Remaining ECWAG Funds’ . Councilor Jeff Hensley moved to approve the Deobligation. Councilor Ray Jackman seconded the motion. Motion carried 4:0

Yes-Mayor Pro Tem Roger Perry

Yes-Ray Jackman

Yes-Councilor Jeff Hensley

Yes-Councilor Adina Olivares

-Senate Bill 5561>$60,000 General Fund Grant. Shared that this Grant has been approved, the City needs to provide info and point of Contact for the Grant. Work in Progress

**New Business**

Appoint new City Recorder as Budget Officer>

as soon as he starts Ray/Jeff

Councilor Ray Jackman moved to approve the appointment of the new City Recorder as Budget Officer, to commence upon his start date. Councilor Jeff Hensley seconded the motion. Motion carried 4:0

Yes-Mayor Pro Tem Roger Perry

Yes-Ray Jackman

Yes-Councilor Jeff Hensley

Yes-Councilor Adina Olivares

City will acquire a mobile phone/service for Public Works Director (PWD). This will also allow the phone to be ‘held’ by one who is covering call or time off by the PDW. Approved was the purchase of a phone for under $200 and monthly service rate of $45 or less. Councilor Olivares has done some research on this and the City will compare between Comcast Business/Xfinity and Wal-Mart StraightTalk and proceed with the most cost-effective provider. Research Comcast Business/Xfinity> 200 & 45,

Councilor Ray Jackman moved to approve the acquisition of a Cell phone/Service; Councilor Jeff Hensley seconded the motion. Motion carried 4:0

Yes-Mayor Pro Tem Roger Perry

Yes-Ray Jackman

Yes-Councilor Jeff Hensley

Yes-Councilor Adina Olivares

Discussed Backup staffing plan for the PWD for vacations/sick time. JD will reach out to local city Departments about the option of an Interagency Agreement.

JD is developing a resource with locations of Water Meters within the City, to facilitate easy locating/accessing when needed.

**Public Comments**

Ms. S Hibbert expressed gratitude for repairing and opening the Restroom below the city Hall. She also asked for clarification on the ECWAG funds. It was confirmed that these were originally for the Intertie project.

**ADJOURN**

Councilor Jeff Hensley moved to adjourn the meeting at 7:32 p.m. and Councilor Ray Jackman seconded the motion. Motion carried 4:0

Yes-Mayor Pro Tem Roger Perry

Yes-Councilor Ray Jackman

Yes-Councilor Jeff Hensley

Yes-Councilor Adina Olivares

Minutes accepted this 17th day of March, 2022.

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Mayor Roger Perry Councilor Ray Jackman

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Councilor Jeff Hensley Councilor Adina Olivares